



**ENVIRONMENT, SAFETY & HEALTH
STANDARDS & EXPECTATION**

Safety, Health, Environment and Quality Policy

Reference No:
AP SHE&Q 1.0

This policy applies to Paper Australia Pty Ltd, trading as Australian Paper, and its controlled entities including PPM.

Australian Paper manufactures and markets high quality communication, speciality and security papers, stationery products, packaging and industrial papers. Australian Paper is committed to establishing measureable objectives and targets

- 1. **Zero harm to our people** Eliminate work related injuries and illnesses through the provision of a safe and healthy workplace. Minimise workplace health and safety risks. Ensure that personnel are properly trained, have appropriate safety and emergency equipment, and are consulted in the decision making processes impacting on workplace health and safety.
- 2. **Employer of choice** Our diverse workforce is provided with respect and employed within strong principles of equal opportunity, ethical behaviour and transparent management practices.
- 3. **Responsible member of the communities in which we operate** Be a responsible member of the communities in which we operate by correcting incidents or conditions that may endanger health, safety or the environment, promptly reporting them to authorities and informing affected parties as appropriate.
- 4. **Conservation of natural resources** Ensure the responsible use of natural resources throughout our business, including the conservation and efficient use of energy, water and materials and giving preference to renewable over non-renewable natural resources when feasible.
- 5. **Zero harm to our environment** Seek to develop and improve operations and technologies to prevent air, water and other pollution. Use the waste hierarchy to minimise waste. Purchase recycled materials where appropriate, and disposes of waste safely and responsibly.
- 6. **Development of safe and environmentally friendly technology and products** Develop, manufacture and market products that are safe for their intended use, efficient in their use of energy, protective of the environment, and that can be reused, recycled or disposed of safely.
- 7. **Beyond Compliance** Meet or exceed all applicable legal requirements and other requirements to which Australian Paper subscribes. Set and adhere to stringent requirements of our own.
- 8. **Continuous Improvement** Consider issues and manage risks and opportunities to achieve continuous improvement in Australian Paper's management systems and performance.
- 9. **Sustainable business** Meet or exceed the expectations of our customers and sustainably improve shareholder value.

All personnel, contractors and visitors on Australian Paper premises are expected to follow this policy and to report any concerns to Australian Paper management. Management is expected to take prompt action.

Kunihiko Kashima
Chief Executive Officer

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